Forestry Commission
England

Contractors Name
Address 1
Addresss 2
Address 3
Postcode

North West England
Forest District
Grizedale
Hawkshead
Ambleside
Cumbria
LA22 0QJ
Tel: 017687 76816
Fax: 017687 76817

18 February 2010

File Ref :

Dear Contractor

THE REPORTING OF INJURIES, DISEASES AND DANGEROUS OCCURRENCES REGULATIONS 1985 (RIDDOR)

Please note that in respect of work carried out under Forestry Commission Contract Ref No: the following arrangements will apply in order to satisfy the above regulations.

You, the contractor, and any person operating under you, will be responsible for notifying and/or reporting any reportable injury or disease affecting any of your own employees.

The Forestry Commission will be the person having control of the premises under the Regulations and will accordingly notify and/or report any reportable dangerous occurrence which occurs on the premises and any reportable injury or disease affecting any self-employed person working under the contract.

To enable the Forestry Commission to full fill these responsibilities you are asked to inform the Commission at the above address:

a. by the quickest practicable means of any death or specified major injury or dangerous occurrence affecting any self-employed person working under the contract or any person not at work but caused by the work of the contract, and of any reportable dangerous occurrence; and

b. by the quickest reasonable practicable means of any over-3-day injury or reportable disease affecting any self-employed person.

Signed: (Contractor)

Date:

Signed: (On behalf of the Forestry Commission)

Date: