

TENDER DOCUMENT

Title	Weight	Agreed Marking Criteria
Part A – Personal Contact Details	Mandatory	Completion of this Section is mandatory and is for our information purposes.
Part B – Grounds for Mandatory Rejection	Pass/Fail	If you answer 'No' to any questions relating to mandatory rejection, you will fail this section and your submission will not be evaluated any further.
Part C – Specific questions	<p><u>Weight = 90%</u></p> <p><u>Bidders must achieve a minimum score of 60 and pass all the gateway questions to get to the next stage of the process</u></p>	<p>The following evaluation system will be applied:</p> <p>0 – No response or totally inadequate No response or an inadequate response.</p> <p>1 – Major Reservations/Constraints The response simply states that the bidder can meet some of the requirements set out in the question or statement of requirements, but have not given information or detail on how they will do this.</p> <p>2-4 – Some Reservations/Constraints Bidder has provided some information about how they propose to meet most of the requirements as set out in the question or statement of requirements. There is some doubt in their ability to consistently meet the full range of requirements.</p> <p>5-7– Compliant/Fully Compliant Bidder has provided detailed information covering all elements of the question, detailing how they propose to meet all the requirements as set out in the question or statement of requirements. This gives confidence in their ability to consistently meet the full range of our requirements.</p> <p>8-10 – Exceeds Requirements Bidder meets the required standard in all respects and exceeds some or all of the major requirements, which in turn leads to added value within the contract.</p>
Part D. Pricing Schedule	Weight 10%	A weighted average based pricing model will be used to allocate scores against price. This involves calculating the weighted average price and then allocating scores in proportion to this weighted average.
Part E. Terms & Conditions	Pass/Fail	You must accept our terms and conditions. We will discuss any issues you highlight before any award.
Part F. Declaration	Pass/Fail	Signed certificate provided with no exceptions identified.

Part A – PERSONAL DETAILS

Weighting: Completion of this Section is mandatory						
Contact Details						
	Question	Your Answer				
A1	Full name of tenderer	<input type="text"/>				
A2	Address	<input type="text"/>				
A3	Telephone contact numbers and email address	<input type="text"/>				
A4	Please state whether there is any potential conflict of interest in relation to this permission, for example if any of those involved with the permission share private interests with anyone within the FCS. Examples include freemasonry, membership of societies, clubs and other organisations, and family.	<table border="1"> <thead> <tr> <th>No</th> <th>Yes</th> </tr> </thead> <tbody> <tr> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </tbody> </table>	No	Yes	<input type="text"/>	<input type="text"/>
		No	Yes			
<input type="text"/>	<input type="text"/>					
<p>If you have answered "YES" please give details.</p> <input type="text"/>						

Part B - Gateway Questions

Have you supplied <u>copies and evidence of each of the following documents below?</u> Failure to do so will result in your tender being <u>void.</u>			
		Yes	No
B1	British Firearms Certificate stating approval to hold a firearms legal for culling all species of deer in Scotland. Full copy required.		
B2	DSC 1 & 2 Certificates or equivalent qualification. Copy required.		
B3	Public Liability Insurance (Value £10m). Copy required.		
B4	Please supply 2 references that supports your experience in deer management		
B5	Supply evidence of a risk assessment covering this type of activity		
B6	Provide example of a lone working policy		
B7	Have you or one of your potential authorised controllers registered an interest in these Deer Management Permissions? If so, who?		
B8	Have you or one of your potential authorised controllers attended a site visit with FCS staff on one of the agreed days.		
B9	Provide name(s) only of person(s) to be listed as authorised controller(s) to ensure that forest protection requirements and associated cull targets are met. Provision of controller's documents will be a necessary requirement at the interview stage only.		

Part C – Specific Questions

PLEASE SUPPLY ANSWERS TO THE FOLLOWING QUESTIONS ON A SEPARATE PAGE, REFERENCING EACH ANSWER TO ITS RELEVANT QUESTION.

BIDDER MUST ACHIEVE A SCORE OF 60 OR ABOVE, BEFORE PRICE SCORE IS ADDED, BEFORE BEING CONSIDERED FOR INTERVIEW. IT IS OUR INTENTION THEREAFTER TO INTERVIEW THE TOP 2 SCORERS.

	Question	Weight 90%
Experience C1	Provide details of your experience and capability of managing a deer management permission and of reducing deer damage impacts in the forestry sector. Link to references.	
		30
Added value C2	Q: Demonstrate any other qualifications/competencies that are relevant to this activity e.g. first aid, manual handling, ATV trained, registered with SNH as 'Fit and Competent' etc that could help in delivering the requirement of this permission	15
Equipment C3	Please supply a list of equipment and aids that you have that will assist you to manage this permission e.g. vehicles, ATV, sound moderator, dog etc.	20
Availability C4	How often do you intend to visit the site to ensure the permission objectives are met and demonstrate any contingency plans you will use to ensure you meet the requirements of this permission.	25

Part D – Pricing schedule

		Weight 10 %
D1	Please provide details of your pricing in the schedule provided	

Permission Area	Tender Price (£) excluding VAT per Permission Area in words	Price (£)

Part E - Terms and conditions of permission

This tender document, and any agreement arising from it, will be subject to the terms and conditions of FCS Deer Management Permission agreement, a copy of which can be downloaded from this website. The successful Tenderer's usual terms and conditions are not, and will not, become terms and conditions of any agreement that we may award as a result of this tender document.

		Yes	No
E1	Do you accept the FCS Terms and Conditions of the Permission agreement as detailed above?	<input type="checkbox"/>	<input type="checkbox"/>
E2	If no, please provide details of any specific areas that you have an issue with. Please note that failure to agree to the Terms and Conditions of FCS Permission agreement may invalidate your tender submission.		
	<input type="checkbox"/>		

Part F – Declaration

Weighting: This is a Gateway Section (Pass/Fail)

I declare that to the best of my knowledge the answers submitted in this tender document are correct. I understand that the information will be used in the process to assess my suitability to be a Deer Management Permit Holder. I understand that FCS may reject this tender document if there is a failure to answer all relevant questions fully or if I provide false or misleading information

Name: []

Date: []

Signature: []