Forestry Commission England

## Application for Recreation Permission

**East England**
Santon Downham
Brandon
Suffolk
IP27 0TJ
Tel 01842 819081
nicky.russell@forestry.gsi.gov.uk

Thetford Ranger
Nicky Russell

We request that applications are received a **minimum of 8 weeks** prior to any event.
A **risk assessment, public liability insurance, first aid certificates and a constraints map** must be included in your application.
Constraints maps are available from nicky on request.

**Please read the conditions of issue overleaf and sign.**

**There may be a charge for this permission depending on the activity and number of participants.**

| | |
|---|---|
| **Name of organiser:-** | |
| **Address:-** | |
| **Telephone:-** | |
| **Mobile:-** | |
| **Email:-** | |
| **Organisation:-** | |
| **Type of Event/Activity:-** | |
| **Set up dates:-** | |
| **Event Dates:-** | |
| **Number of participants:-** | |
| **Sales point contact details:-** | |
| **Location:-** | This will also need to be marked on a constraints map and attached to your application. |
| **Vehicular details for set up/take down** | |

Forestry Commission England

**The forest operates a permissive access policy for walkers, cyclists and horse riders to come and enjoy this wonderful environment as individuals or in small groups. People on foot also have a legal right of access to Forestry Commission freehold land under the Countryside & Rights of Way Act 2000.**

**All organised group events require formal permission. As the event organiser you are personally responsible for your activity, the participants and the potential impact it could have on other people around you. Because of general public access, the needs of forest operations and environmental legislation, events must be properly planned to guarantee that it passes off safely and enjoyably for everyone concerned.**

The main bird nesting season is between **1st March and 30th September. But we also have Schedule one birds nesting within the forest and their nesting season is from 1st January to 31st July.** Much of the forest is designated a Site of Special Scientific Interest (SSSI) and Special Protection Area (SPA) under the European Habitats Directive.

For this reason event organisers need to note that:

- Motorised events are not permitted between the 1st March and 30th September.
- Events which involve competitors leaving the standard forest tracks need to avoid heaths and areas of young trees under 15 years old, between the 1st March and 30th September.
- Sensitive areas marked on permission maps need to be avoided by both participants and spectators. Marshalling needs to be adequate to ensure that control of spectators, children, dogs, etc. is achieved.
- Where necessary taping off or signing should be carried out to ensure sensitive areas are not disturbed/damaged.
- Parking areas need to be clearly marked in pre-agreed locations.
- Events WILL NOT be able to take place within a schedule one bird nesting site and buffer zone between 1st January and 31st July. It is against the law to intentionally disturb a schedule one bird.

The Forestry Commission require you to adhere to the bylaws at all times, except where you have specific permission to carry out an activity which contravenes the bylaws. If you require a copy of the bylaws please contact the district office on 01842 810271.

In particular please note that:

- Vehicles (by prior agreement only) may only enter the forest through a barrier on a track barriers must be closed and locked after use. You will be issued with a key and vehicle permit once your application has been approved.
- Vehicles must be kept to tracks and rides within the forest.
- **The speed limit of 15mph must be obeyed**.
- You must not leave any litter.
- You must not leave any materials or equipment in the forest without the prior agreement of the Forestry Commission

**Please return your completed application to:**
For High lodge, Brandon Park, Mayday (Exc. Husky races) – F.A.O Alison Lane, East England, Santon Downham, Brandon, Suffolk IP27 0TJ

For the rest of the forest inc husky races – Nicky Russell, Thetford Ranger, East England, Santon Downham, Brandon, Suffolk, IP27 0TJ

**Signed:.....Date: .....**