

Sample Activity Risk Assessment

Activity:	Ranger In A Bag Activity <i>Shelter building</i>
Location:	Forestry Commission Forest
People covered by risk assessment:	Children, Young People, Teachers, Adult Helpers,

Hazard	Location	Persons exposed	Risk level	Control Measures	Implementation / Monitoring
Separation from group	Forest environment	Children Young People Teachers Adult helpers	Low	Group leaders to clearly state areas of the forest to be used / explored. Group leaders to ensure group remain together when walking to site. Group leaders lead the way and bring up the rear. Follow LEA guidance of pupil / teacher ratio. Staff aware of site emergency plan (can be found in activity bag). Group leaders to carry out a pre-visit.	Group leaders vigilance. Emergency plan in place. Group leaders to complete head counts as appropriate. Group leaders to carry mobile phones.
Inappropriate clothing / footwear	On participants	Children Young People Teachers Adult Helpers	Low	Group leaders to ensure group members wear / bring appropriate clothes and shoes.	Group leaders vigilance.

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Exposure to extreme weather conditions	Forest Environment	Children Young people, Teachers Adult helpers	Low	Suspend work outdoors if conditions become too bad e.g. high winds, extreme cold.	Group leaders vigilance
Injury during activity	On session	Children Young People Teachers Adult Helpers	Low	Group leaders to show group how to complete tasks and use equipment safely and any potential risks highlighted. No lifting above shoulder height Staff to check shelter for stability before participants enter structure. No running or throwing.	Group leaders vigilance. Emergency plan in place. Group to have designated First Aider. Staff to carry first aid kits and mobile phones Read Forestry Commission Ranger in a Bag activity guidance and safety advice.
Trips / falls / cuts	Forest environment/ Shelter building area	Children Young people Teachers Adult helpers	Med	Group leaders to warn group before using forest tracks/ shelter build area of uneven ground and branches at eye-level. No running.	FC self-led info sheet. Group leaders vigilance Emergency plan in place. Group leaders to carry first aid kits and mobile phones
Carrying branches - physical injuries	Shelter building area	Children Young people Teachers Adult helpers	Low	Group leaders to demonstrate safest dragging and lifting techniques to group before start of build.	Group leaders vigilance Read Forestry Commission Ranger in a Bag activity guidance and safety advice

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Picking bracken - cut fingers	Shelterbuilding area	Children Young people Teachers Adult helpers	Low	Group leaders to clearly state group is not permitted to pick unless using gloves.	FC self-led info sheet. Group leaders vigilance
Dismantling shelters - head injuries	Shelterbuilding area	Children Young people Teachers Adult helpers	Low	Prior to dismantling, group leaders to clearly state shelters are to be taken down carefully, one piece at a time and dragging poles from the bottom not pulling towards the person from the top. Participants not enter shelter whilst being dismantled	Group leaders vigilance Read Forestry Commission Ranger in a Bag activity guidance and safety advice