

Vacancy Details***Shadow Ranger Voluntary Placement
– RECREATION Sherwood Forest***

Country	England
Location	Nottinghamshire
Position Type	1-3 days per week for 6 months
Salary	Voluntary
Closing date for applications	17 October 2014

Background Information

The Forestry Commission work in partnership with Nottinghamshire County Council to be able to provide placements for individuals with an interest in pursuing a career in recreation, site management, working with volunteers and the public and wanting to gain experience in the sector.

Successful applicants will be given training and development opportunities by work shadowing current recreation/visitor services staff. They will shadow staff and develop on the job skills; including development of practical site management, event management, working with groups of volunteers of all abilities, engaging and dealing with the public.

Unfortunately at the present time we **cannot** offer travel expenses however we do provide extensive experience and some formal training opportunities.

Purpose of the Apprenticeship

Experience and assist with the day to day running and development of this busy Visitors Centre. Become involved in practical site management, visitor services, event management and inspection of recreational facilities.

Working as part of the Ranger team to assist, support and aid the running of the forest centre. Gain hands on experience of recreational and intensive visitor management.

Shadow Ranger Voluntary Apprenticeship

Person Specification

Experience

Essential

Interest in, or experience of, practical site management, working with the public, event management; through previous employment, voluntary work or study.

Seeking a career in the environmental sector; countryside ranger, environmental or visitor services management.

Work with Other People

Essential

Be approachable, open, polite and helpful to others.

Respect diverse backgrounds, views and approaches.

Communication

Essential

Ability to listen and communicate with people from a variety of age groups, abilities, behaviours and backgrounds.

Willingness to work as part of a team as well as the ability to work on your own.

Ability to deal with difficult situations with tact, diplomacy and in a constructive manner.

Shadow Ranger Voluntary Apprenticeship

Deliver Results

Essential

Motivated and capable of working under own initiative.

Prioritise and organise your time and resources effectively to meet agreed deadlines and objectives.

Desirable

Understand and apply current legislation, rules and procedures relevant to the job (e.g. Health & Safety, Risk assessment).

Learn and Apply

Essential

Be open to change and show a willingness to undertake appropriate training to develop new skills and confidence.

Take responsibility for own work, learning from experience, mistakes and constructive feedback

Other

Able and willing to work 1-3 days per week, predominantly weekdays although may occasionally include evenings and weekend working.

This post may require you to hold and continue to hold, a full current driving licence. Duties will require you to be fit and able to negotiate rough terrain. However, the Forestry Commission is willing to consider any proposal put forward by applicants that would allow them to do the job by other means.

Positions will be available Sherwood Pines or Sherwood Forest National Nature Reserve.

How to apply

Shadow Ranger Voluntary Apprenticeship

To apply for a Shadow Ranger placement please **download the application form from the website**, explaining how your interests and experiences meet all of the areas outlined in the Person Specification. Please use **examples** where appropriate, without detail we cannot see how you meet the job specification.

Specify you are applying for ***Recreation – Sherwood Forest***

Address applications to Louise Fleetwood, c/o Forestry Commission, Sherwood Forest District Office, Kings Clipstone, Mansfield, Notts, NG21 9JL or email them to louise.fleetwood@forestry.gsi.gov.uk.

Closing date: **Friday 17th October 2014**