

**MEETING DATES 2017****Proposed 2017 schedule**

1. It is proposed that the Committee hold 6 meetings in 2017 as it has done in previous years. However, there may be a need to make changes during the year, depending on unforeseen events.
2. So far as possible meeting are being proposed as back to back meetings with either the Audit and Risk Assurance Sub-committee or the Forest Enterprise Strategy Board.
3. The whole year's meeting programme has been arranged around our current understanding of the timings for the preparation of Annual Report and Accounts and the main holiday periods.
4. The proposed dates for the National Committee (**ENC**), Audit and Risk Assurance Committee (ARAC) and Forest Enterprise Strategy Board (FESB) are:

Thursday 2 February	FESB and <b>ENC</b>
Thursday 2 March	ARAC
Wednesday 12 April	FESB and <b>ENC</b>
Wednesday 10 May	ARAC
Thursday 1 June	ARAC and <b>ENC</b>
Thursday 12 July	FESB and <b>ENC</b>
Wednesday 20 September	<b>ENC</b>
Wednesday 15 November	FESB and <b>ENC</b>
Thursday 7 December	ARAC

5. The above meetings would be held in Bristol unless a business reason emerges that requires the meetings to be held elsewhere.
6. It is anticipated that the FWAC Chairs will meet the National Committee on 16 May 2017 and 5 December 2017
7. The Commissioners are meeting in England on 28/29 June 2017. National Committee would normally join the Commissioners for their site visit and dinner on 28 June 2017.
8. The National Committee is invited to:
  - note the proposal for the 2017 meeting dates, these will be confirmed after the meeting.
  - suggest any items of interest or issues that they would like to see included in future agendas, a forward look will be brought to the November meeting.

**PK Khaira-Creswell**  
**Head of Executive Office**  
**September 2016**