

**MEETING DATES 2016****Proposed 2016 schedule**

1. It is proposed that the Committee hold 6 meetings in 2016 as it has done in previous years. However, there may be a need to make changes during the year, depending on unforeseen events.
2. So far as possible meeting are being proposed as back to back meetings with either the Audit and Risk Assurance Sub-committee or the Forest Enterprise Strategy Board.
3. The whole year's meeting programme has been arranged around our current understanding of the timings for the preparation of Annual Report and Accounts and the main holiday periods.
4. The proposed dates for the National Committee (**ENC**), Audit and Risk Assurance Committee (ARAC) and Forest Enterprise Strategy Board (FESB) are:

Wednesday 3 February	FESB and <b>ENC</b>
Tuesday 23 February	ARAC
Wednesday 6 April	FESB and <b>ENC</b>
Tuesday 3 May	ARAC
Thursday 26 May	ARAC and <b>ENC</b>
Wednesday 13 July	FESB and <b>ENC</b>
Wednesday 14 September	<b>ENC</b>
Wednesday 9 November	FESB and <b>ENC</b>
Tuesday 22 November	ARAC

5. The above meetings would be held in Bristol unless a business reason emerges that requires the meetings to be held elsewhere.
6. It is anticipated that the FWAC Chairs will meet the National Committee on 17 May 2016 and 29 November 2016
7. The National Committee is invited to:
  - note the proposal for the 2016 meeting dates.
  - suggest any items of interest or issues that they would like to see included in future agendas, a forward look will be brought to the November meeting..