

**To reuse this form, please photocopy it before completing it**

Please complete this request form CLEARLY and **attach it to a copy map** highlighting all the areas of land for which you wish to request an OS MasterMap® print.

You must **sign and date this form** to confirm your acceptance of the Agreement associated with the request of Ordnance Survey maps. Please send this request and the location map to your local Regional or Area Office.

## Map details

Preferred map scale:

*Please tick*

1:10,000

1:5,000

1:2,500

Grid ref of map centre  
(e.g. TZ 123 456)









Nearest town (to help us locate your map quickly):

---

## Contact Details

Title:

Forename:

---

Surname:

---

Organisation:

---

Position:

---

Address:

---



---

Postcode:

---

Tel/office:

Tel/home:

---

Mobile:

Fax:

---

E-mail:

---

## Agreement

Signing this form is confirmation of your agreement to the following statements.

- I agree that I will only use the map(s) supplied under this request for the explicit and sole purpose of making an application to the Forestry Commission.
- I agree that I will not use, reproduce or redistribute the map(s) to any other party or for any other purpose.
- I understand that the map(s) supplied under this request remain in the ownership of the Forestry Commission at all times.
- I understand that it is entirely my responsibility to obtain an acceptable map in good time for making my application to the Forestry Commission. I further understand that this is only a request and as such the Forestry Commission is under no obligation to provide me with a map.

•

Signature:

Date:

---

Print name:

---

## The right map scale

It is important that we are able to give you the best scale map for your application.

Generally the smaller the area that the application covers, the larger the map scale needs to be to show the detail of a small site. Some grants however do not need detail so the map scale can be smaller anyway.

Remember that for scattered woodlands, several maps (one for each block of woodland at the right scale) is much better than one large-scale map that tries to cover them all.

We have listed below suggested map scales depending on the intended use and size of the site. THESE ARE FOR GUIDANCE ONLY. It is acceptable to submit more than one request form to obtain maps of different scales for different woodlands and grants in your application.

### Generally...

- All Woodland Management Grants and Woodland Planning Grants can be applied for on a 1:10,000 scale map because there is no need for detailed sub-compartment information for these grants.
- For Woodland Creation Grants, it is helpful if the map is 1:2,500 for all applications, using several maps to cover larger or scattered areas.
- For Woodland Improvement, Assessment and Regeneration Grants and also for Felling Licence applications...

Size of the area	Scale
Over 30 ha	1:10,000
10 to 30 ha	1:5,000
Under 10 ha	1:2,500