



Westonbirt  
The National  
Arboretum 

# Discover Green Careers at Westonbirt

## Curator

## Job role

To maintain and develop the arboretum for the use and enjoyment of present and future generations.  
To manage all aspects of the botanical collection to achieve our mission 'To connect people with trees'

## Key Work Areas

### 1. Manage tree collections team (20%)

- Manage a team of arboricultural staff, including recruitment, selection, training and performance reviews
- Ensure responsible management of all volunteer teams supporting tree collection work
- Create a climate of trust, offer support and give constructive feedback
- Manage continuous professional and personal development of each team member

### 2. Tree collection management (20%)

- Review and update the Forest Design Plan.
- Manage all aspects of the botanic collection and historic Grade One listed landscape.
- Maintain and develop the tree collection in line with the National Arboreta objectives and collection policy
- Organise an efficient work programme and remedial maintenance cycle
- Manage annual planting programme in line with the Landscape Plan
- Ensure robust implementation of national and local bio-security standards across all aspects of arboretum activity
- Manage continuous woodland restoration and hazel coppice work through sustainable contract management

### 3. Resource and operational management (10%)

- Manage annual cash budgets in order to achieve tree collection maintenance programme
- Manage pest control carried out by staff and Forestry Commission wildlife rangers
- Ensure all tree team vehicles are well maintained and serviced regularly

#### 4. Health and safety management (10%)

- Ensure health and safety compliance, adhering to operational guidance and industry best practice
- Ensure annual Tree Safety Inspections are carried out to a high standard, appropriate tree work undertaken and details accurately recorded

#### 5. Propagation and Plant Records Management (10%)

- Plan and manage the acquisition and accession of plants in line with local, national and international policies
- Plan and manage overseas seed collection trips
- Ensure meticulous recording and mapping of Westonbirt's plant collection to international standards.
- Support and advise Plant Records Officer to ensure taxonomic information is up-to-date
- Plan and carry out collection audits to improve levels of identification and verification, employing expertise as needed
- Manage volunteer botany group to ensure accurate recording of wildflower surveys and phenology records

#### 6. Representation and relationship management (20%)

- Help develop a 5-year strategic plan for the arboretum
- Work closely with the Learning and Participation Manager to develop and deliver interpretation programmes and educational activities
- Work closely with the Marketing and Communications Manager to support public affairs, press and media delivery in order to positively promote the arboretum
- Work closely with curatorial staff at Bedgebury Pinetum, support the wider Forestry Commission Tree Collections Project and assist with Forest Research projects
- Represent the arboretum at internal and external conferences, meetings and seminars
- Work effectively with external partners