

1. Welcome to participants

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3. Approval of minutes and matters arising of last meeting
4. Update from the Action Chair
 - a. Status of Action, including participating countries
 - b. Action budget status
 - c. STSM status and new applications
5. Promotion of gender balance and of Early Stage Researchers (ESR)
6. Update from the Grant Holder
7. Update from the COST Office
8. Update from the DC Rapporteur
9. Annual Progress Conference (preparation and/or feedback from DC)
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3a. Approval of minutes?

3b. Matters arising of last meeting

- Minutes from last MC meeting are on the website –
 - Increase in STSM's – achieved
 - Martin Mullet and Irene Barnes to update diagnostic protocol – **still to do**
 - Potential for joint activities with FP1103 – **see future meetings**
 - Nicola Ia to write a standard sentence to insert in to joint COST publications – **still to do**
 - DIAROD LOGO – Thanks Kiril!



This is available on the DIAROD website

- **4a. Status of Action, including participating countries**

- **27 COST countries**

- Austria, Belgium, Bulgaria, Croatia, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Italy, Lithuania, Norway, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, The Former Yugoslav Republic of Macedonia, Turkey and United Kingdom

Latvia currently applying

- **12 institutes from Non-Cost countries**

- Belarus, **Canada**, New Zealand, Montenegro, Russian Federation, South Africa, Ukraine

- **4b. Action budget status**
- Year 1 (2012)
 - Budget = 112,447 - 155,595 Euro's
 - Spend = 88,826 Euro's
- Year 2 (2013)
 - Budget = 179,803 Euro's
 - Spend = 126,677.76 Euro's
- Year 3 (2014)
 - Budget = 211,531 Euro's
 - Spend = 21,040 (1 training school) and 7,500 (3 STSM's)

4c. STSMs

- Short-Term Scientific Mission (STSM) or Exchange Visits
 - contribute to the scientific objectives of a COST Action.
 - strengthening the existing networks by allowing scientists to go to an institution or laboratory **in another COST member state** to foster collaboration, to learn a new technique or to take measurements using instruments and/or methods not available in their own institution/laboratory. They are particularly intended for young scientists.

STSMs so far....

Year	No. STSMs	Between	Funding
2012	2	CZ-SA UK-NZ	€4950
2013	5	UA-SE; ES-SE; PT-UK; PL-UK PL-UK	€12,500
2014	3 (+1 just ended)	ME-SE; UA-SE; IT-SE; TR-SE	€10,000
	3 approved	RS-FI; TR-UK; TR-UK	€7,500
	4 others waiting approval	SK-UK; UK-IT; CZ-FI; LV-EE	€7,150

Who can do an STSM?

- Anyone! (from a COST country)
- Basic requirements:
 - Preference for early stage researchers (ESR)
For three months or less, up to €2500
 - ESR can apply for max 6 months, up to €3500
 - STSMs must start and finish within one calendar year
 - You can now apply for more than one STSM
- R-STSM – Between COST country and Non-COST country who is part of the Action

Are you interested?

- Please contact:
 - Tugba Dogmus Lehtijarvi <tugbadogmus@sdu.edu.tr>, STSM Manager
 - Jorge Martín García jorgemg@pvs.uva.es
Deputy STSM Manager
- Also look at DIAROD website
 - http://www.cost.eu/domains_actions/fps/Actions/FP1102
 - <http://www.forestry.gov.uk/fr/diarod>

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2012

Statement from financial rapporteur

- The Action distributed funds in a transparent and equitable manner across countries having accepted the MOU
- The Action allocated funds towards activities with a high-impact
- The Action used sufficient funds to include Early Stage Researchers in its activities
- The Action used funds to implement an effective dissemination strategy to showcase the Action's achievements
- The Action delivered the financial reports on time
- The Action managed the budget efficiently

2013

Statement from financial rapporteur

“It was not completely clear whether the STSM’s involved ESR or not, but on assumption that was the case, I have make the appropriate box. The lack of mark concerning dissemination is not meant as a criticism. It just reflects the fact that it is too early to have specific achievements of the COST Action. The Forestry Commission webpages on DIAROD and Dothistroma are useful and they are amongst the top search results when googling those terms.

In addition to the main MC meeting, all four working groups held meetings within the grant period, and there was a good representation of participating countries at each meeting. The spending for the meeting (mainly travel, accommodation and meals) seems reasonable and was well within the budgeted amount”

2014

- Good start with the 1st training school in this grant period and 4 STSM's already completed
- Current and Future Activates –
 - This MC meeting/annual workshop!
 - Second training school in May, UK on field diagnostics and surveillance
 - Combined WG meeting later this year - **Lisbon**
 - Additional STSM's planned
 - **Liaise with FP1002 (Permit) to discuss inclusion in their final meeting**

- Be aware of the new 'Framework' funding which is being launched as 'Horizons 2020' – this will run from this year for 7 years
- Want to increase industry participation therefore consider industry meetings in range of COST countries?
- Importance of inclusion of near neighbour countries etc

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- Importance of increasing synergy with the other two Tree Health COST Actions (Permit and Fraxback – FP1103)
- All Action members need to participate – do not just leave it all to the Chair/Vice Chair/WG leaders
- Re-iterated the importance of a final publication

“The DC recognises that this Action is well run and progressive and the MC has addressed the lack of STSMs in the first year by holding five this term.

However there is a need to continue this good progress to date and ensure that the STSM numbers and Training Schools continue to increase.

The DC insists that in 2014 attention must be given to the issue of interdisciplinary networking with other relevant COST Actions (FP1002 and FP1103).”

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11a. Scientific strategy

- Cover in WG meeting updates on Thursday

11b. Action budget planning

- (1) MEETINGS € 97, 070
 - (2) SHORT-TERM SCIENTIFIC MISSIONS € 20,000
 - (3) TRAINING SCHOOLS € 63,870
 - (4) PUBLICATIONS, DISSEMINATION, OUTREACH € 3,000
-
- B. TOTAL SCIENCE EXPENDITURE € 183,940
 - C. Financial & Scientific Adm. and Coordination € 27,591
 - D. TOTAL EXPENDITURE € 179,803

11c. Long-term planning (including anticipated locations and dates of future activities)

2014

Training School to be held on the 27-29/05/2014 in Kent and Hampshire, UK focussing on surveillance and field diagnostics.

Joint WG meeting to be held in Lisbon, Portugal, 29-30/09 2014

11c. Long-term planning (including anticipated locations and dates of future activities)

2015

Training School – suggestion that this could be on bioinformatics or biostatistics – Spain as a host

Target of 10 STSM's

2 day workshop/Joint WG meeting focussed on database /molecular studies/publications - TBC

Final Action conference – Maybe link with the final FP1103 meeting – TBC. MC Meeting – linked to final conference

Conference/workshop locations – Spain/Hungary/Turkey – TBC by steering committee

11d. Dissemination planning (Publications and outreach activities)

The website will be maintained and updated by Forest Research with relevant material as it becomes available e.g meeting and training school flyers, MC minutes, logo and reference list. The Action report will be disseminated as minutes of the scientific sessions at workshop and WG meetings as pdfs on the website.

Forest industry and other stakeholders -

- a. Poster of disease symptoms for forest offices etc?
- b. Field guide of disease symptoms in different languages?
- need photographs and translators!
- c. Joint outreach with FP1103 and FP1002?
- d. Photo library on website

PLEASE acknowledge COST FP1102 on joint publications!

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Lisbon, Portugal 29-30/09/2014

Joint WG meeting

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- 1 more training school in 2014
- Joint WG meeting, Portugal, 2014
- Representation at the permit meeting
- Joint project to reanalysis European DNB samples on the same machines for consistencies (research funds allowing) to start 2014
- Database to be filled in by all countries during 2014

- 1 potential training school in 2015
- 1 potential joint WG meeting (if needed) in 2015
- Final conference in 2015, maybe with FP1103

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