

# Application for registration or exemption from registration for forestry traders

Please note: It is important that you:

- Refer to the Forestry Commission Plant Health web pages ([www.forestry.gov.uk/planthealth](http://www.forestry.gov.uk/planthealth)) for further guidance on registration and regulated material before completing this form.
- Ensure that your application for registration is received by us as soon as possible and, in any event, before you begin to trade in any of the material mentioned in this form.
- Retain a record of the information entered on this form.
- Remember to sign and date the back page.

Please send your completed form to:

Forestry Commission  
 Plant Health Service  
 Silvan House  
 231 Corstorphine Road  
 EDINBURGH EH12 7AT  
 T: 0300 067 5155  
 F: 0131 316 4344  
 E: [plant.health@forestry.gsi.gov.uk](mailto:plant.health@forestry.gsi.gov.uk)

If you have not received a reply within 14 working days of sending your application, you should contact us at this address.

Company/trading name

Full postal address of premises to be registered

  
  


Postcode:

Telephone/fax:

Email address

Full postal address of production premises (if different)

  
  


Postcode:

Telephone/fax:

Email address

Please answer YES or NO to ALL the following questions

1. What is the nature of your business?

YES NO

Importer of forestry material <sup>1</sup>	<input type="checkbox"/>	<input type="checkbox"/>
Christmas tree grower (for sale without roots) <sup>2</sup>	<input type="checkbox"/>	<input type="checkbox"/>
Wholesaler of forestry material	<input type="checkbox"/>	<input type="checkbox"/>
Sawmiller	<input type="checkbox"/>	<input type="checkbox"/>
Producer of bark or bark products	<input type="checkbox"/>	<input type="checkbox"/>
Shipping agent, freight forwarding agent or Customs clearance agent <sup>1</sup>	<input type="checkbox"/>	<input type="checkbox"/>

2. Do you supply forestry material to the following?

YES NO

Commercial growers	<input type="checkbox"/>	<input type="checkbox"/>
Wholesalers	<input type="checkbox"/>	<input type="checkbox"/>
Sawmiller	<input type="checkbox"/>	<input type="checkbox"/>
Retailers	<input type="checkbox"/>	<input type="checkbox"/>
General public	<input type="checkbox"/>	<input type="checkbox"/>

See over for Notes 1–4

3. Do you obtain forestry material directly from:

YES NO

Within Great Britain	<input type="checkbox"/>	<input type="checkbox"/>
Northern Ireland, Channel Islands or Isle of Man	<input type="checkbox"/>	<input type="checkbox"/>
Other EU countries	<input type="checkbox"/>	<input type="checkbox"/>
Non EU countries	<input type="checkbox"/>	<input type="checkbox"/>

4. Do you send forestry material directly to destinations within:

YES NO

Great Britain	<input type="checkbox"/>	<input type="checkbox"/>
Northern Ireland, Channel Islands or Isle of Man <sup>3</sup>	<input type="checkbox"/>	<input type="checkbox"/>
Other EU countries <sup>3</sup>	<input type="checkbox"/>	<input type="checkbox"/>
Non EU countries	<input type="checkbox"/>	<input type="checkbox"/>

5. Do you send wood of conifers which is **not** bark-free<sup>4</sup> directly to destinations within the EU Protected Zones of: Northern Ireland, Channel Islands or the Isle of Man, Ireland, France (Corsica), Greece, Cyprus?

YES NO

 

6. Do you send coniferous bark directly to destinations within the EU Protected Zones of: Northern Ireland, Channel Islands or the Isle of Man, Ireland, France (Corsica), Spain, Cyprus?

YES NO

 

7. Do you send wood of *Castanea* (Sweet chestnut) which is **not** bark-free<sup>4</sup> directly to destinations within the EU Protected Zones of: Czech Republic, Denmark, Greece (Crete, Levos), Ireland, Sweden, Northern Ireland, Channel Islands?

YES NO

8. Does your trade include any of the following types of timber?

Conifers	YES	NO
<i>Abies</i> spp (fir)		
<i>Larix</i> spp (larch)		
<i>Picea</i> spp (spruce)		
<i>Pinus</i> spp (pine)		
<i>Pseudotsuga</i> spp (Douglas fir)		
<i>Thuja</i> spp (western red cedar)		
<i>Tsuga</i> spp (hemlock)		
<i>Libocedrus decurrens</i> (incense cedar)		
Other conifer		

Broadleaves	YES	NO
<i>Acer</i> spp (maple/European sycamore)		
<i>Aesculus</i> spp (horse chestnuts, buckeyes)		
<i>Betula</i> spp (birch)		
<i>Carpinus</i> spp (hornbeam)		
<i>Castanea</i> spp (including sweet chestnut)		

Broadleaves (continued)	YES	NO
<i>Cercidiphyllum</i> spp (Katsura tree)		
<i>Corylus</i> spp (hazels)		
<i>Fagus</i> spp (beech)		
<i>Fraxinus</i> spp (ash)		
<i>Juglans mandshurica</i> (Manchurian walnut) and <i>Juglans ailantifolia</i> (Japanese walnut)		
<i>Koelreuteria</i> spp (Golden Rain tree)		
<i>Lithocarpus densiflorus</i> (tanbark oak)		
<i>Platanus</i> spp (plane/American sycamore)		
<i>Populus</i> spp (poplar/aspen, cottonwood, western balsam, black cottonwood)		
<i>Pterocarya rhoifolia</i> (Japanese wingnut)		
<i>Quercus</i> spp (red or white oak)		
<i>Salix</i> spp (willow)		
<i>Tilia</i> spp (limes, lindens, basswoods)		
<i>Ulmus</i> spp (elm)		

Please tick this box if you think you may qualify for exemption from registration

(You must be registered if you wish to import regulated forestry material from countries outside of the EU. Within the EU, plant health checks are focused on the place of production, and therefore it is the producer, or subsequent trader, who must be registered if moving regulated forestry material to a protected zone (PZ) within the EU, including internal movement to a PZ within GB.)

Please state the reasons why you think you may qualify for exemption

Declaration: I confirm that the information given in this application is correct and complete to the best of my knowledge and belief

Signature

Date

Full name

Job title

NOTES

- The Plant Health (Forestry) Order 2005 defines an 'importer' as follows: 'in relation to any tree pest or relevant material at any time between their landing from a third country and the time when they are discharged by an inspector under this Order, includes any owner or other person for the time being possessed of or beneficially interested in the tree pest or relevant material'.
- Growers who sell any trees with roots intended for planting must apply for registration to Defra (Department for Environment, Food and Rural Affairs) in England and Wales or Science and Advice for Scottish Agriculture (SASA) in Scotland. Growers who sell trees without roots which are greater than 3 metres in height to wholesalers or retailers, must apply for registration to the Forestry Commission.
- If you intend to send material out of Great Britain, it may be necessary for you to issue plant passports for such movements, e.g. if you intend moving wood of conifers, where the end product retains bark, to a Protected Zone such as France (Corsica), Greece (EL), Ireland (IRL), UK (Northern Ireland, Isle of Man and Jersey). If wood of conifers is bark-free then there is no need for the material to be accompanied with a plant passport when it is exported to any of these Protected Zones. Similarly if the wood is being imported to Great Britain (i.e. a Protected Zone) from other EU Member States which is bark-free then again there is no need for the material to be accompanied with a plant passport.
- Bark-free means wood from which all bark, excluding the vascular cambium, ingrown bark around knots and bark pockets between rings of annual growth, has been removed.