

Risk Assessment – Education Visits at Delamere. Self-led

Date

Location – Delamere

All minor risks are to be assessed by the ranger on the day. The following are site specific.

Level of Risk:

High/Moderate/Minor

How Likely:

1=Highly Unlikely / 5=Highly Likely.

The Hazard	Location of Hazard	Who could be Harmed	How Likely	Level of Risk	Control	Implementation
Forest environment, trips, falls etc	everywhere	All	3	low	Pre-event checks of area by leader, change of route, activity if necessary. Observe warning signs of forest operations in the forest.	Group leader
Constructed environment, unsafe structures and surfaces	Trails, car parks, classroom, toilets	All	2	low	Facility checklists completed on a regular basis by FC. Pre-event check done by leader.	Group leader
Footwear/clothing inappropriate	participants	All	2	low	Information given prior to visit about suitable clothing and footwear for day of visit.	Group leader
Adverse weather – hot, cold windy, wet.	forest	All	2	medium	Ensure FC are aware of group presence in forest by completing and returning education booking form or permission. Wear or bring appropriate clothing and check weather forecasts. FC will inform as close to visit as possible if forest is	Group leader

					closed owing to wind or for any other reason.	
Forest operations	forest	All	2	medium	FC will inform at pre visit if any operations are planned during visit.	Group leader attend previsit. FC staff inform of any operations planned.
Conflict with other users	forest	All	2	low	FC will inform at previsit if any events are planned during visit and location.	Group leader attend previsit. FC staff inform of any events planned.
Trail defects – trips, slips and falls	Trails	All	2	Low	Route should be walked on previsit and a risk assessment produced by the group leader prior to visit to account for any specific needs of the group. Group leader can gain advice about suitable routes during previsit,	Group leader.
Interaction between adults and young people	All locations	Children, young people, leader.	1	Low	Groups should be suitably supervised and advised not to approach strangers.	Group leader.
Emergencies	All locations	All	1	Low	Group leader will complete education booking form or permission form to ensure FC aware of group presence in the Forest. FC will Ensure Forest District office holds information on visit and emergency	Group leader. FC

					contact details. Group leader should carry a mobile phone.	
Drowning	Bodies of water	Children	2	Low	Children should be warned not to approach bodies of water.	Group leader.
Bad / inappropriate behaviour	Anywhere	All	3	Low	Clear instructions and ground rules to be set at start of visit, and during activities.	Group leader.
Accidents	Anywhere	All	1	Low	Group leader to carry a First Aid kit and be qualified in its use. Emergency services should be called in event of an emergency. Risk assessment to be produced prior to visit by group, outlining activities, locations and specific risks. FC to be informed of location of activities on booking form or permission.	Group leader.
Poor leadership	Anywhere	Children, teachers.	2	Low	Group leader should be experienced in managing education visits, and have relevant knowledge about topic and associated risks.	Group leader.

Lost people	Anywhere	All	2	Low	Group leader to ensure that they have access to a map to use in case of lost people and that groups are adequately supervised and advised to stick to trail routes where appropriate. FC Ensure trail checks are carried out and trail posts carry information centre telephone number.	Group leader/ FC
Poor supervision (Adult : Child ratio)	Anywhere	All	2	Low	Group leader has responsibility to provide sufficient adult supervision in line with LEA guidance	GROUP leader Teacher / group leader.

Assessment by:...Catherine Welsby 16/09/2009

Information centre contact number: 01606 882 167 – Available 9:30-5:00 (Summer) 9:30-4:00 (Winter)

Education ranger mobile number: 07909535800 (Not always available)

24 Hour out of hours number: 01229 860012

Emergency Services: 999