

## Management Committee Meeting Minutes – Monday 6<sup>th</sup> August 2012

1. Adoption of agenda
  - Everyone accepted the agenda
2. Minutes of last meeting
  - Everyone accepted the minutes and no issues raised
3. Matters arising
  - None
4. Report from the COST office
  1. News from the COST office
    - Second instalment request and 2013 work plan, Action Brochure and budgets due by the end of August
    - Melae had a baby girl!
  2. Status of Action
    - 24 countries within the EU
    - Three near neighbour participants: Ukraine, Belarus and Russia
    - New Zealand and South Africa
    - Alex Woods invited expert for this meeting and his institute is hoping to join the action.
    - **Vote on Turkey's membership** – everyone happy for them to join
  3. Budget status, planning and allocation
    - Currently within budget
      - If finances are available the possibility of extra 1 day working group meetings to be held this this year (WG1, 2, and 3)
        - **Vote** – agreed
        - Possible locations (airports)
          - Frankfurt
          - Heathrow
          - Paris
          - Prague
      - AB will check budget after this meeting
    - Allocation
      - Permission for the allocation of the budget, organisation of future meetings, agreement of the work plan/budget and STSM approvals by the steering group
        - **Vote** – agreed
    - Planning to hold next year's annual meeting after, and in conjunction with, the IUFRO Shoot and Foliar disease meeting in Brno next May 2013 to increase attendance and publicise our work to a larger arena
      - **Vote** – agreed
5. Progress report of WGs
  - Discussion sessions throughout week
  - Dr Mike Hale has agreed to take on the role of WG4 leader and Dr Anna Brown will be the deputy.
    - **Vote** – agreed

## 6. Action Planning

### 1. Annual Progress Conference

- Copenhagen March – no feedback yet
- Training School
  - Very well attended
  - Participant feedback to be put on to the DIAROD website – mostly 9s and 10s from participants (with 1 =poor and 10 = excellent)
  - Training school for next year?
    - We have the potential to hold 3+ more training schools during the course of the Action
    - We need to ID knowledge gaps and provide training to help fill these – hopefully this will come out of the work by working group four.
    - Possibilities to linking with the genome project?

### 2. Action Budget Planning

- WG1, WG2 and WG3 – extra meetings
  - **vote** – agreed

### 3. Action Planning

#### 1. Location and date of next meeting

- IUFRO meeting week beginning 20<sup>th</sup> May 2013 in the Czech Rep.
  - LJ – opportunity to have DIAROD meeting at end
  - AB – field visit unnecessary
  - **Vote on whether weekends are ok – 17 ok with but not seen as ideal**
  - **Vote on separate meetings – 3 votes for separate meetings – majority preferred to combine with IUFRO**
  - SW – presentations could be done within the IUFRO meeting, no need for a further 2-3 days
  - TC – Separate section in IUFRO?
  - AB – would allow more funds for WG meetings
  - IB – not open discussion
  - AB – poster sessions would allow discussion
  - SW – 5-10 min presentations at posters, would only need an extra day
  - AB – 1 hr for MC one evening at IUFRO
    - Find out from IUFRO if we can have session
    - WG updates on Friday
  - LJ – don't mix, Diarod and IUFRO two separate things
  - SW – same things
  - LJ – can only accommodate 70-90 people
  - AB – Diarod = 60 people
  - SW – there would be an overlap in participants of both meetings
  - JS – good idea to have the meetings together, lower cost and meetings very similar
  - JDC – only problem is for Libor organising
  - LJ – it would be a problem to put a Dothistroma section in IUFRO meeting
  - AB – MC one evening and one day on the Friday would be enough time
  - LJ – hotel = 80 rooms capacity and Lecture theatres = 100

- AB – it would only work with a section inside IUFRO, everything else could then be done on Friday
- TC – meeting in another country in Central Europe?
- LJ – Slovakia? 2-3hr from Brno
- **TC will check whether it would be possible to have a Dothistroma session in IUFRO and get back to AB**
- **Sweden = Back up location**

## 2. Long-term planning

- Future meetings:
  - Spain
  - France
  - Slovakia
  - Sweden
  - Estonia
  - Italy

## 7. STSM status, applications

- One application so far – Czech Rep. → South Africa by Josef Janousek
  1. **vote for approval of this STSM**– agreed
- A plea was made for further applications, up to €2,500 available per mission
- A plea was made to refer to the Cost Action in papers
- A question was raised – ‘is it possible to do a STSM from South Africa to New Zealand?’. AB to check
- A question on whether a trip could be done to S. America – answer, yes if Argentina were to join the action

## 8. Publications, dissemination and outreach activities

- Website launched and being regularly updated– will push for other dissemination in the coming year.

## 9. Request for new members

- Chile – Dr Rodriguez – will need an official letter/invitation to his institute
- **AB – will write to him and invite**

## 10. Gender balance and Early stage researchers

- Good mix already on the action but both ESR and female participation to be encouraged by all countries

## 11. Non-COST country participations

- Covered in section 4

## 12. Web news

- The website is up and running
- This includes talks and diagnostic protocol booklet written for the training school
- Minutes from this meeting will go on to the website as will extended abstracts max (2 A4 pages) for the Workshop talks, and where possible, pdf’s of the talks themselves. PDF’s of the posters also to go on to the website.

## 13. AOB

- No

## 14. Meeting closed