

COST ACTION MANAGEMENT COMMITTEE MEETING

05 November 2005

LMGC, Montpellier

Attending: John Barnett, Barry Gardiner, Günter Siegel, Joseph Gril, Catherine Coutand, Anne Mie Emons, Bela Mulder, Katia Ruel, Jaroslaw Oktaba, Pia Stieger, Primoz Oven, Stig Bardage, Rupert Wimmer, Michael Grabner, Geoff Daniels, Lennart Salmen, Kurt Fagerstadt, Piotr Horacek, Pekka Saranpää

Apologies: Uwe Schmitt

1. Welcome to the participants:

Welcome by John Barnett

2. Adoption of the agenda:

Accepted

3. Minutes of the last meeting

Accepted with some minor amendments

4. Report from the Scientific Officer

a. News from the COST Office

New WEB site

A number of press releases informing people about changes in status of COST action. Improved communication about COST including better connections within the European Commission

New tool for collaboration from COST: Strategic Workshops (mainly in 2007)

b. Status of Action

Action is open until March 2006. COST national co-ordinator can register someone to the management committee on-line. However, formal acceptance requires a signature.

c. Number of Signatories

3 countries still to sign, Luxembourg, France and Switzerland

d. Budget Status, budget allocation process

5. Year Budget Planning

Budget is €43976 for 2006.

Discussion about meetings for next year and how to spread the money effectively. One possibility is to have a joint meeting in May in Florence with COST E35.

Decision to have the steering group meeting in Florence at same time as COST E35 meeting around 15-19th May and then have our own workshop in 19-21st October 2006 in Warsaw, Poland. Will use meeting in Florence to plan meeting in Poland.

Need to ensure advertisement of the Warsaw meeting to ensure there is good attendance. There is a responsibility for the country delegates to advertise the meeting to people they think will be interested. "Cell Wall Macromolecules and Reaction Wood".

- a) Cellulose Structure and Organisation
- b) Lignin Biosynthesis and Modification
- c) Induction, Formation and Function of Reaction Wood
- d) Properties of Juvenile Wood and Reaction Wood

Abstracts by end of 28th April 2006. Ask people for titles to send to John Barnett.

6. STSM status, applications

Money will be tight this year and should be better next year. Looking for only 1 STSM of around €500. Focus on STSMs in the following year.

7. Publications, annual report

Need a progress report by end of January 2006 at latest. Template available for producing the report.

Short quarterly report of 200-300 words from John Barnett also required.

COST Office would like to have proceedings form each workshop. Also need to start thinking now about what deliverables we plan from this action by the end of the action.

8. Evaluations

Management committee has to consider the preparation of the mid-term evaluation which will take place in 2007.

9. Request for new members

14th March 2006 is date by which any COST member country can join the COST action easily, after that it is more difficult. No requests for new members.

10. Non-COST participations

11. Web news

Active and things will be added from the Montpellier workshop.

A pdf version of the keynote talks will be produced by Joseph Gril and put on the Web page.

Make link of Web page to each collaborating laboratory.

12. Progress report of working groups

Short report from WG leaders required to be sent to John Barnett and copied to Joseph Gril by 11th November.

Some discussion about whether the keynote talks should be written up as a review paper for a journal. Decided to leave it to individual keynote speakers.

13. Long-term planning

See above.

14. Time and place of next meeting

Next steering group meeting somewhere between 15-19th May 2006 in Florence, Italy.

Next workshop between 19-21st October, 2006 in Warsaw, Poland.

Final meeting will be in Wageningen in 2009

15. AOB

ESF has links with NATO which might be a mechanism for funding further workshops.

1st April will be a new Science Officer for Forestry and Forestry Products.

Deadline for applications by 11th November 2005. Gunther said goodbye to the members of the Action.

ACTION Web Page: <http://www.forestry.gov.uk/CEMARE>

COST Web Page: <http://www.cordis.lu/cost>

Barry Gardiner

05/11/05