

COST ACTION MANAGEMENT COMMITTEE MEETING

16 May 2006

University of Florence

Attending: John Barnett, Barry Gardiner, Joseph Gril, Catherine Coutand, Anne Mie Emons, Jaroslaw Oktaba, Kurt Fagerstadt, Pekka Saranpää

Invited Guest: George Jeronimades, E35

Apologies: Uwe Schmitt, Günter Siegel, Katia Ruel, Pia Stieger, Primoz Oven, Stig Bardage

1. Welcome to the participants:

Welcome by John Barnett

2. Adoption of the agenda:

Accepted

3. Proposal from E35:

Proposal to have a joint parallel workshop in Warsaw because a least 2 of the groups (WG1 & 2) in E35 have similar interests. It would be a 1day WG meeting from E35. Accepted in principal.

4. Minutes of the last meeting

Accepted with minor amendments

5. Warsaw Workshop

Likely to be able to meet 40 reimbursements from COST.

a. Progress report by the host – Jaroslaw Oktaba

Meeting will be 2 full days (19-20th October 2006) + ½ day for Management Committee meeting. Have reserved meeting place in Faculty of Forestry in Warsaw Agricultural University. Has pre-booked hotel rooms close to airport and close to subway from which it is easy to get to University. Cost will be approximately €100 for registration.

Thursday

9:00-9:30 Registration

9:30-9:45 Opening Address

9:35-11:15 1st session. Invited paper [Prof. Zajaczkowki] and general

interest papers

11:15-11:45 Coffee
11:45-13:00 2nd session (WG3)
13:00-14:30 Lunch
14:30-16:00 3rd session (WG4) , George Jeronimades
16:00-16:30 Coffee
16:30-18:30 4th session (Poster session)
19:00 Dinner

Friday

9:00-10:30 5th session (WG1) Tuula Tiira (To be confirmed)
10:30-11:00 Coffee
11:00-13:00 6th session (WG2) Vincent Chiang (To be confirmed)
13:00-14:30 Lunch
14:30-16:00 7th session (WG meetings)
16:00-16:30 Coffee
16:30-18:00 8th session (Group reports)

Saturday

Morning: Management committee meeting
Afternoon: Excursion

b. Experts/Keynote speakers to be invited

Opening Speech: Professor Zajaczkowki, Head of Forest Botany.
“Question of Factors Controlling Reaction Wood Formation”

c. Consideration of titles and abstracts submitted

2nd call for abstracts by end of June. To be sent out by Working Group leaders

d. Session themes – poster or oral

e. Nominations for session chairs

WG Leaders plus Jaroslaw Oktaba to chair session 1.

f. Publication of proceedings

200 copies of 200 page proceedings would cost around €1200. Extended abstract of 1-2 pages will be available at the meeting. Deadline end August 2006. Standard template (use existing Word format) and ask authors to then convert into pdf format. On WEB page.

g. Other matters raised by Steering Committee members

Idea of inviting someone to discuss the key issues and problem for the European wood processing industries.

6. General Issues

a. Future Activities

There is an open call for new actions. 2 stage process. 1st call has deadline of 31st May 2006 maximum 1500 words. Online tool to fill in this preliminary proposal. Will be good to link to 7th Framework.. Money will be increasing with time as the EU ramp up their funding for research. Very important to submit proposals because this will ensure the money continues to stay up. Web site is www.costesf.work/opencall.

b. Workshops/Working Group meetings

There will be a steering group meeting in Brussels on 17th July starting at 11am. This will be to go through the abstracts that come in by the end of June. There will be a plan for a WG3 meeting at the Stockholm Plant Biomechanics meeting. Maximum of 2 reimbursements per country (total 10-15 reimbursements)

c. STSMs

We will need to spend money and complete STSM by middle of December 2006. There will be money for 3 or 4 STSMs. There is an online tool for filling in the application.

d. Publications

Very important to ensure publication of work by a variety of means, peer-reviewed journal articles, workshop proceedings and books. Good to send reprints to COST action office. Special issue of a journal would be a possibility.

e. Expertise Directory

This is being compiled by Geoff Daniels. Barry Gardiner to remind him to send it.

7. AOB

a. Discussion about representation from the following countries who have signed up:

i. Latvia

ii. Luxembourg

iii. Belgium

ACTION Web Page: <http://www.forestry.gov.uk/CEMARE>

COST Web Page: <http://www.cordis.lu/cost>

Barry Gardiner 16 May 2006