

Use this form to provide your agent or representative with authority to act on your behalf when dealing with the Forestry Commission. This form is designed to be used for the Woodland Carbon Fund, Woodland Creation Planning Grant and HS2 Woodland Fund. This form cannot be used for Countryside Stewardship or older, legacy grant schemes such as EWGS.

Returning your form

Before returning your form please check that you have filled in all questions that apply to you. You are advised to keep a copy for your records.

All questions are mandatory unless otherwise indicated.

Agreement reference

Part A: Applicant/Agreement Holder Details

1. Single Business Identifier¹:

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2. Applicant/Agreement Holder Name(s)

Title (e.g. Mr/Mrs)	Forename(s)	Surname

3. Business Name:

4. Address:

Number & Street	
Town	
County	
Postcode	

5. Landline Number:

6. Mobile Number:

7. Email Address:

¹ This field is not mandatory; please supply your SBI number if you have one.

Part B: Agent details and signature

1. Agent Name:

Title (e.g. Mr/Mrs)	Forename(s)	Surname

2. Business Name:

3. Address:

Number & Street	
Town	
County	
Postcode	

4. Landline Number:

5. Mobile Number:

6. Email Address:

7. Agent Signature:

Signature	Name	Date

Part C: Applicant/Agreement Holder Authorisation

This section must be completed by the applicant/agreement holder named in part A.

Please read and complete this authorisation, read the declarations, sign, name and date this section.

I/we authorise the person named in Part B to act on my/our behalf until further notice and carry out the following (please tick all that apply):

1. Sign grant applications:

2. Sign grant agreements:

3. Sign grant amendments:

4. Sign claim forms:

5. Receive grant payments:

7. Sign Felling Licence conditions:

6. Sign Felling Licence applications, or an unconditional application to change land use:

This permission applies to:

8. All of my applications and agreements:

9. Only the agreement quoted on the first page of this form

10. The agreement quoted on the front page plus the folling (please list):

I/we understand that any information given by the person named in Part B (agent) of this authorisation will be deemed to have been provided by me/us and I/we will be subject to any reductions arising from the regulations which apply. The person(s) signing in this part of the form should be registered as the legally responsible person(s) for the business. If you are a forestry or farming partnership, all partners should indicate their agreement to the appointment of the person(s) nominated at Part B by inserting their details and signature on the form.

Applicant/Agreement Holder Signature(s)	Name(s) (BLOCK letters)	Date

Using and sharing your information

Agreement holders' information will mainly be used for administration of the grant scheme. The Forestry Commission or its appointed agents may also use it, in line with the Data Protection Act, for:

- the administration of aid schemes;
- publication on the Forestry Commission's public register, including the name of the property and the value and timing of grants applied for;
- communication with other organisations including Defra, other government departments (and their agencies) and local authorities in the administration of the application and agreement;
- producing operational information and statistics; and
- research aimed at improving services.

Freedom of information

We will respect privacy while complying with access to information requests to the extent necessary to enable the Forestry Commission to comply with its statutory obligations under the Environmental Information Regulations 2004 and the Freedom of Information Act 2000.