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# Oak Processionary Moth Advisory Group: Terms of Reference

## 1 Strategy

The group is working towards a strategy of containing the disease (i.e. no further spread) within a timescale that is yet to be defined. Over time this strategy will be reviewed, in the hope that containment will enable further science to come up with more effective control solutions, perhaps leading to eradication.

## 2 Aims & Objectives

- Advise / inform policy makers, decision makers & research on strategic issues
- Facilitate surveillance and control across all stakeholders so its effectiveness is maximised
- Coordinate OPM communication

## 3 Geographic Scope

The geographic scope will be primarily London and South East focussed, to reflect the current distribution of OPM, but also considering the potential spread in the medium term. Whilst the scope is restricted, the group envisages its activity will be of national relevance

## 4 Membership

- Members are selected as senior representatives that have strong networks and have influence
- Membership reflects the spectrum of stakeholder interests – landowners, policy makers, budget holders, health sector, strategic operational management

Name	Organisation
Sue Ireland	Head of Open Spaces, City of London
Andrew Hoppit	FC London
Stewart Snape	FC GB
Tony Leach	London Parks & Green Spaces Forum
Colin Buttery	Royal Parks
Dave Lofthouse	LTOA
Mike Robinson	FERA
Adam Wallace	Natural England
Jane Carlson	GLA
Dave Allister	Richmond Borough Council
Barry Walsh	HPA
Mark Townsend	Gristwood & Toms
Dougal Driver	ConFor & SE Regional Advisory Committee
Greg Vickers	SE Regional Advisory Committee
Richard Trippett	Bartlett's

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## 5 Roles & Responsibilities

FC staff will work closely with the Chair and provide a secretariat service to the group:

- Arrangement of meetings and coordinating group correspondence
- Production of agenda and meeting papers in good time before meetings
- Production of meeting minutes

Group members are expected to play an active role:

- Reading meeting papers in advance and liaison with colleagues/stakeholders before the meeting where appropriate
- Advice on sector needs and interests and wider operating context
- Support delivery of actions where appropriate
- Promote the role of the group and disseminate its work amongst colleagues and stakeholders

## 6 Operation

- Inaugural meeting to be held in September 2012
- 2 regular meetings a year expected to be held:
  - Pre OPM season – to prepare plans for the season (survey, control, communications etc)
  - Post season – to review survey results and control success
- Meetings normally held in central London for ease of travel for members
- Meetings agenda led but normally 1-2 hour duration max
- Group actions are likely to take place between meetings and correspondence by email; ad hoc meetings or telephone conferences may be held as required

## 7 Interactions

- FC internal OPM group – which oversees the FC's role in OPM management
- LTOA OPM group – which shares knowledge and seeks to coordinate Local Authority resources / communication
- Pangbourne OMT – which oversees the collective management of OPM in the outbreak area so it is eradicated
- Bromley OMT - which oversees the collective management of OPM in the outbreak area so it is eradicated
- Ad hoc meetings of the above groups or extraordinary ones as required
- The results of Advisory Group activity will be sent to senior staff in FC GB and England, which in turn will feed into groups such as the Biosecurity Steering Group and other wider groups e.g. Defra, research