

Planning (P)

To act as a 'hub': supporting, co-ordinating and prioritising other team's objectives to enable the three key drivers to be balanced.

District's Action Plans

OBJECTIVES	SHORT	MEDIUM	LONG	TARGETS / SUCCESS MEASURES	RWS OBJECTIVES	INTERNAL PARTNERS	EXTERNAL PARTNERS	
P1) Planning as the 'hub'	P 1.1) To independently collate, evaluate and communicate vital information to the other teams.							
	P1.1.i)	To gather and evaluate the effects of new local and regional policies and provide guidance on their implementation.		The District will be better placed to adapt to changes in policy direction		All Teams		
	P1.1.ii)	To take the lead role in the problem resolution process.		Problems resolved to the satisfaction of all parties		All Teams		
	P1.1.iii)	Survey forest resource on a regular basis.		Accurate assessments for short, medium and long term commitments		All Teams	All those requiring data about the forest	
	P 1.2) Deliver the district's objectives in line with the UKWAS standard.					NE3, NE4		
	P1.2.i)	Prioritise and produce plans for implementation of outstanding action points from UKWAS internal review and national audit		Retain UKWAS/FSC certification		All Teams	UKWAS Auditors	
	P1.2.ii)	Prepare cycle of internal review against standard.		Retain UKWAS/FSC certification		All Teams	UKWAS Auditors	
	P1.2.iii)	Audit teams to highlight issues prior to Business Plan submission.		Ability to access finance in the following year to tackle outstanding issues		National Office		
	P 1.3) Implement the strategic plan and applicable corporate policies through the Forest Design Plans					QL4		
	P1.3.i)	Produce an achievable timeline of FDP revisions.		P1.3.ii) Establish all FDPs on an even revision cycle by 2015.	Maintain 100% FDP coverage		FC	Stakeholders
	P1.3.iii)	To collate and prioritise the ideas/objectives of all teams to fully inform the FDP.			To improve the quality of each revised FDP		FC	Stakeholders
	P1.3.iv)	Take into account the internal and external landscape considerations for the area.			Enhanced internal and external views			Stakeholders
	P 1.4) Ensure all operational programmes run on an annual or quinquennial cycle.							
	P1.4.i)	Produce calendar of operational milestones.			Improved operational efficiency		O	
	P1.4.ii)	Develop systems & procedures to enable efficient production, amendment and monitoring of programmes.						
P1.4.iii)	Develop (timber) sales plan and programmes for follow up operations in conjunction with the operations team.			Improved operational efficiency		O		
P1.4.iv)	Implement FDP and management plans through the issue of ops forms.			Correct delivery of FDPs		All Teams		
P1.4.v)	Monitor and review operational progress against targets.			Ensure compliance with Forest Standard and UKWAS Sustainable timber supplies		O, FC		
P1.4.vi)	Prepare district production forecast for national publication of targets.						Wood processors	
P2) GIS for all.	P 2.1) Manage District's Geographical Information System (GIS).							
	P2.1.i)	Rollout ArcGIS 9 with minimum disruption.	P2.1.ii) Integrate GIS as a management tool to all staff.		Improve operational efficiency		All Teams	
	P2.1.iii)	Identify and train a dedicated GIS user in Operations.		P2.1.iv) To provide GIS training and support to users.	Improve operational efficiency		All Teams	
	P2.1.iv)	To provide a mapping and data analysis service for internal/external customers.			Customer satisfaction		All Teams	
P2) GIS for all.	P2.2) Maintain existing district data sets and determine future spatial data requirements.							
	P2.2.i)	Promote data integrity by the use of a metadata system.	P2.2.ii) Maintain metadata standards.		Improved data management		All Teams	
	P2.2.iii)	Maintain integrity of Sub-compartment Database by updating using survey information.			Improved accuracy of the Sub-compartment database		All Teams	
	P2.2.iv)	Maintain, capture and source additional data.			Increased data set		All Teams	

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