

**APPLICATION FOR EXPORT CERTIFICATION SERVICES – Fax no. – 0131 314 6148**

1. Name of Exporter .....  
(The individual or company that will be shown as the consignor (sender) on the printed and authorised phytosanitary certificate)
  
2. Address of Exporter (should be located in exporting country)  
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.....
  
3. Postcode ..... Tel No.....  
Email..... Fax No .....
  
3. Address where goods will be available for inspection (if different from 2).  
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**4. Services required**

I / We\* require export phytosanitary certificate(s)/ reforwarding phytosanitary certificates(s) for the goods detailed below. I / We\* understand that the goods may have to be inspected by a Forestry Commission Plant Health Inspector before a certificate is issued. (\*Delete as appropriate)

**Details of consignment(s)**

- a. Name of Consignee (end user).....
- b. Address of consignee .....  
.....  
.....
- c. Port of import .....
- d. Port of export .....
- e. Date of export .....
- f. Description of products .....  
.....  
.....
- g. Botanical name (if known).....
- h. Where grown. (Give details if in Great Britain. State country if overseas.)  
.....
- i. Serial Number of phytosanitary certificate issued in country of origin (if applicable).....

- j Quantity (volume or weight).....
- k Distinguishing marks (if any) including Unique Wood Packaging Registration No(s)\*.....
- l Means of conveyance **Seafreight / Airfreight** (Delete as appropriate)

**5. Special Conditions** (including disinfestation and/or disinfection treatment)

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**6. Declaration**

I confirm that to the best of my knowledge and belief the information I have given is true and I accept responsibility for ensuring that the appropriate payment for the services provided is made to the Forestry Commission. I understand that it is an offence to provide false information

**7. Delivery addresses, Purchase Order and Credit Customer Details**

- a. Certificate (F.A.O).....(Contact Name)  
(Address) .....
- b. Invoice.....
- c. Customer Purchase Order No:.....
- d. Credit Customer No:..... (Please quote after receipt of your first invoice from the FC)

**N.B. Phytosanitary Certificates cannot be issued more than 14 days prior to date of export. However certificates for goods being exported to China can be issued up to 28 days prior to date of export. From 3/4/06 certificates will not be issued for wood packaging material exported to China.**

**Certificates cannot be issued after the goods and wood packaging have left the country.**

**A minimum of five working days notice (for seafreight) are required to consider an application, prepare a certificate and also to arrange an inspection (inspections carried out on a random basis). We prioritise applications by date of export.**

**\* Wood Packaging Code comprises 2 digit country code, a producer code and treatment indicator eg 'DB-HT'.**

Name of Applicant .....  
(Block capitals)

Signature of Applicant..... Date.....

Applicant Company Name.....