

## **Minutes of Newborough Liaison Partnership Meeting**

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7 – 9 pm Wednesday 23<sup>rd</sup> November, PJ Institute

### **Purpose of the meeting**

- To check the progress in task and finish groups, check that things are on track, resolve any issues arising, make decisions about any recommendations or questions they are asking
- To agree next steps, including dates of meetings and agreeing a report of progress to date which can be used for publicity, date of next meeting(s).

### **Summary of meeting outcomes**

*(for use by the Involvement and Partnership group, and by all members of the liaison partnership to update their 'constituencies')*

Each Task and Finish group reported on progress and all are on schedule. A list of the options being developed is to be produced and circulated internally. The next steps for each Task and Finish group has been agreed.

The Liaison Partnership wants to encourage as much involvement as possible from the community. From now on, the Involvement and Partnership group will do press releases of progress each month based on updates from Task and Finish groups and put monthly updates on the notice board. A newsletter is being considered. The website should be kept as up to date as possible. Meeting dates will be planned ahead as far as possible.

The next Liaison Partnership meeting is on Wednesday 1<sup>st</sup> Feb, and will include food and drink!

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### **Attending the meeting:**

*Please note: although numbers attending were low, there was representation from each Task and Finish group*

Participants: Lindsey Colbourne (independent facilitator), Kate Evans (Residents of Dwyran), Anne Harrington-Rees (Newyddion Niwbwrch), Simon Hunt (Anglesey County Council), Barbara James (Climbing Clubs and Schools otherside of Menai Straits), Hefin Lloyd Roberts (Cerddwyr Ynys Mon Ramblers), Wil Sandison (CCW), John Tripp (CPRW), Liz Webb (Newyddion Niwbwrch), Robert Williams (FCW), Kath McNulty (FCW coordinator)

Apologies: Kim Burnham (FCW), Elinor Gwynn (CCW), Elizabeth Llanddwyn Jones, Jon Levell (FCW), Simon & Pat Parker, Geoff Radford (Wildlife Trust), John Ratcliffe (CCW), Chris Wynne (Wildlife Trust)

<b>Decision</b>	<b>Action</b>	<b>Who</b>	<b>By when</b>
The partnership is struggling to do our job and disseminate information because of the time it is taking to write minutes, translate, send out and place on the web. We should outsource this where possible to speed it up.	Ask Catrin whether she could type up (and translate?) minutes from the meetings she facilitates	Kath	25.11.05
	Type up minutes of meetings and circulate to members of the group quickly, before they are translated	Facilitators/Rhian	Ongoing
	Keep website as up to date as possible	Kath/Rhian	Ongoing
	Check mailing lists again. Some still not getting minutes	Kath/Rhian	End nov
Have a monthly newsletter to put on the notice board and use as the basis for a press release. We want to all external communications to be two-way. So all press releases, newsletters etc should have a contact point and should ask for feedback	Ensure each meeting produces an agreed summary of outcomes, with a contact point for comments, information etc	Meeting facilitator	Ongoing
	Compile the summary reports and:  Put on notice board  In county council newsletter  In press (3 papers)  For key people like politicians	Involvement and partnership group  Liz  Simon Hunt  Clive Davis  Involvement and partnership group	Ongoing
	Put out an initial press article to explain the liaison partnership/process and tie into a story on education activities and links with schools	Clive Davis Involvement and partnership group	Early December
As feedback from the initial consultation showed that people want a paper newsletter/press updates, we should focus on getting information out and door drops of information as a way of reconnecting with people and not use the questionnaire to do this	Consider how to do a newsletter/door drop as a way of reconnecting people and encouraging them to be involved	Involvement and partnership group	6 Dec
Add detail to the existing timetable re: the next steps for Task and Finish groups	Include in minutes (see forward timetable below and also the note on the types of options being developed)	Lindsey	25.11.05
	Find CCW representation for the economics group	Wil	

<b>Decision</b>	<b>Action</b>	<b>Who</b>	<b>By when</b>
Internal communication is vital, so we know what each group is doing	Circulate a list of options that are being developed by each group. Allow time to discuss these at next liaison partnership meeting	Lindsey	End November  1 Feb
	Send out minutes quickly (see above)	As above	Ongoing
	Circulate the monthly summary report internally	Involvement and partnership group	Once a month
	Ask Catrin if she'd act as the central point to coordinate meeting summaries	Kath	25.11.05
Education group won't work up options but will look at the forest and warren as an educational resource and develop a programme of events	Develop programme of educational activities for forest and warren	Education group	Ongoing
	Discuss interpretation/visitor centre	Education group	29 November 6pm, PJI
	Bring consultant report to the meeting	Elinor	29.11.05
All meeting dates should be planned well in advance if possible, and agendas sent out a week before	Send out agendas for meetings	Facilitators	Ongoing
	Set dates for future economics group meetings and circulate  Note: also joint meeting with education group on 29 Nov 6pm at PJI to discuss interpretation/visitor centre	Michael, Kate, Chris	25.11.05  meeting on 29 Nov with education group
	Next dates for involvement group	All in the group	6 Dec, 24 Jan, 21 Feb at PJI at 7pm
	Next liaison partnership meetings	All	1 <sup>st</sup> Feb 13 <sup>th</sup> March 25 <sup>th</sup> April
	Organise food and drink for next meeting of liaison partnership	Kath/Robert	1 <sup>st</sup> Feb. from 6.30pm for food!
	Ring round and set dates for access and recreation group	Robert	
	Habitats and species meetings	All in the group	30th Nov 14th Dec 11th Jan 06 8th Feb 06 8th March 7pm to 9pm at the PJ Institute.
	Education group meetings		29 Nov, 6pm at PJI

## Forward timetable

What work needs doing	By when?
Improve communication within the liaison partnership, and to the local community	Now and ongoing
<p>Finish work on options in <b>task and finish groups</b></p> <ul style="list-style-type: none"> <li>- Finish working options through the grids, ensuring benefits/disbenefits are completed</li> <li>- Do any relevant information, opinion and fact finding required to be sure of options, and update options accordingly.</li> <li>- Record any supporting information for each option</li> <li>- Rationalise any duplication within options</li> <li>- Consider whether as a group, there are any options that everyone in the group could support (could live with), and any conditions to that support (eg I would support it if...)</li> <li>- Identify the major points of contention and what underlies these</li> <li>- Draft recommendations to the liaison partnership re: <ul style="list-style-type: none"> <li>- Options to put forward</li> <li>- Key decisions or contentious issues that need to be resolved</li> </ul> </li> </ul>	To spring 06
<p>Liaison partnership to have look at options put forward, resolve any duplication and pull together coherent 'scenarios' of feasible futures for the forest and warren area.</p> <p>This would include agreeing and using set of 'criteria' for assessing option feasibility.</p>	Spring 06
Consult on scenarios, including explaining which options have not been included and why. Consultation to include finding out what options are preferable, which downsides are not acceptable etc	Spring/summer 06
Liaison partnership to consider results of consultation and make recommendations on the preferred way forward for the area. This will include trying to engage relevant bodies that could help take ideas forward.	Autumn 06
Work to be undertaken by appropriate bodies (eg forestry commission on the Forest Design Plan). This may be done in consultation with the appropriate task and finish group and/or liaison partnership.	Autumn/winter 06
Action and monitoring, including deciding about the future role of the liaison partnership...	Winter 06 onwards

### **The types of options emerging**

It was pointed out by the economics task and finish group that there are three types of options emerging:

- those that can be worked up and pretty much implemented easily by the group
- those that would require an indication of feasibility from bodies such as CCW/FC before the options are anywhere near viable (Note: this should be happening informally within the task and finish groups)
- those that other people/organisations could act on if supported in principle.

### **Scenarios of options emerging**

*Lindsey had done a quick look at emerging options from the groups. Just as an indication of what has been developing, the kinds of 'scenarios' emerging seemed to be focused on:*

- Increasing the diversity of experience for users, while connecting the forest more to local people and economy
- Increasing all ability access to all areas
- Optimizing the value/area of the forest
- Optimizing the value/area of dunes
- Integration of forest and dunes (and beach)
- Optimizing habitats for species/the conflicting species requirements

Lindsey will produce and circulate a list of all options being worked up by the task and finish groups.