

# APPLICATION FOR A GENERAL PERMISSION

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OUR FILE REF .....

Thank you for your enquiry. In order to avoid clashing with other events and activities, or normal working operations in the forest, we request that applications are received a **MINIMUM OF 6 WEEKS** prior to the start of any activity or event. Please note there **may be a charge** depending on the type of activity - we will advise. Please include a covering letter if you feel there is insufficient space on the application form to explain your activity or event.



**Title of event or activity** .....

**Brief description**.....

(For example wildlife study, organised walk, educational visit etc.)

**Location**..... **Date (from)**..... **(to)**.....

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**It is ESSENTIAL that a map of the area(s) or route(s) to be used is returned with this application form where appropriate** (we can provide maps if necessary, please inform us if a map is required).

**Organisation**.....

**Name of contact** (Mr/Mrs/Ms/Miss).....

**Address**.....

**Postcode** .....

**Telephone**..... **Fax**.....

**E-mail**..... (if regularly checked)

**Max. numbers**..... **Date of application**.....

## Comments

Please return this form to: Forestry Commission, Peninsula, Bullers Hill, Kennford, Exeter, Devon. EX6 7XR  
Tel: 01392 834231 Fax: 01392 834989

1. Plan your visit in advance e.g. arrange a site visit.
2. Ensure you have permission from other landowners or authorities where relevant.
3. Ensure your proposed activity is compatible with environmental aspects of the forest e.g. no smoking or fires.
4. Confirm you have adequate resources for marshalling, car parking, toilets, emergency cover, etc.
5. Ensure adequate insurance cover is in place.
6. Remove litter and any signs, instructions, or tape you have put up immediately after the event.
7. Ensure any relevant emergency services are fully informed of all aspects of your activity (if required).
8. Ensure that races are not routed along or across public footpaths and/or bridleways.
9. Check whether you need permission from the local Highways Authority.